

## **Wheaton HS PTSA Meeting Agenda/Minutes**

**September 17, 2019 at 7 PM**

**Quorum met: Yes, 19 attendees (excluding school administration)**

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### **Call to order/welcome - Merrill Godfrey, PTSA President**

#### **Introduction - WHS Administration**

- Dr. Mugge - Principal
- Ms. Carias - Assistant Principal for 12th grade
- Ms. Williams - Assistant Principal for 11th grade
- Dr. Jim Berry - Assistant Principal for 10th grade
- Mrs. Krawczel - Assistant Principal for 9th grade
- Mrs. Spruill - Business Administrator also covering for Finance Manager

Dr. Mugge explained we had a principal intern before school started. He was sent to BCC as acting principal due to the departure of their principal. Leo McDonald, former principal, will come to WHS to assist as of 11/4.

Dr. Mugge went over the school calendar for September and early October.

The school's morning announcements are now on the school website. It is also done by the TV studio.

There was a Q&A session with the administration:

One parent asked how the PTSA could help the school. Dr. Mugge replied we should support the whole school and try to get more parents involved. Examples of whole school support: (1) financial support to help pay off lunch debt and pay for field trips, (2) staff appreciation (all staff, not just teachers), (3) technology support for parents who need assistance with MCPS portal.

Q&A session with administration ended at 7:32 PM

#### **Introduction of WHS PTSA Officers and Committee Chairs**

Merrill Godfrey, PTSA President, introduced officers and committee chairs. He discussed the need for a Treasurer.

#### **Overview of PTSA plans and priorities**

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- **Open Committee Chair positions**
  - Staff Appreciation
  - Post Prom
- **What PTSA is working on**
  - Stand-alone website for PTSA
  - Recruiting members and volunteers
  - Scholarship - the PTSA will sponsor a non-traditional scholarship this year. Daria Daniel, PTSA VP, will work with Ms. Hammon-Davis to finalize scholarship criteria. Chris Rutledge, Wheaton Cluster Coordinator, will serve on the selection committee for scholarship.

## Open Forum

- What do you want to see

## PTSA Business

- Approval of 2019-2020 budget (see below)
  - One motion to approve budget - motion approved by all

<b>WHS PTSA 2019-2020 Proposed Budget</b>		
	<b>FY 2018-2019 Actual</b>	<b>FY 2019-2020 Proposed Budget</b>
<b>Income:</b>		
Donations	\$10,775.00	\$5,000.00
Membership Dues	\$3,605.00	\$4,000.00
Fundraising	\$2,582.00	\$3,000.00
Grants	900	\$1,000.00
	<b>\$17,862.00</b>	<b>\$13,000.00</b>
<b>Expenses:</b>		
Membership Dues	\$716.00	\$800.00
Technology	\$0.00	\$500.00
Staff Appreciation	\$100.00	\$200.00
Scholarship	\$0.00	\$1,000.00
Mini Grants	\$0.00	\$2,000.00
Post Prom	\$9,000.00	\$5,000.00
Inventory	\$1,000.00	\$2,500.00

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	\$10,816.00	\$12,000.00
<b>Net Income</b>	\$7,046.00	\$1,000.00

**PTSA meetings occur on the 3rd Tuesday of each month at 7 PM**

- Next meeting - October 15, 2019

**Meeting adjourned at 8:32 pm**